

PENNINGTON PARISH COUNCIL

Ordinary Meeting of the Parish Council

Monday 15th July 2024

7pm

Parish Rooms

Minutes

Attendees	Mrs Athersmith Mrs Bell (Clerk) Mrs Slater	Mr Stretch Mrs Thompson (Chair) Cllr Cooper	2 members of the public		
ITEM	DISCUSSION	ACTIONS	OWNER	DUE	
24-07/1 Apologies	<ul style="list-style-type: none">None				
24-07/2 Declarations of Councillors Interests	<ul style="list-style-type: none">Mrs Thompson declared an interest in future items relating biodiversity in the community.Mrs Thompson declared a registerable interest which will be sent to the MO.Mrs Slater declared a registerable interest which will be sent to the MO.				
24-07/3 Exclusion of the Press and Public	<ul style="list-style-type: none">None.				
24-07/4 Vacancies	<ul style="list-style-type: none">The following vacancies were noted:Swarthmoor Ward – 2 vacancies.Pennington Ward – 1 vacancies.It was noted that the resignation of Mr Davidson had been received.The Parish Council extend their thanks to Mr Davidson for his commitment to the community in particular the footpaths and wish him well in his future endeavours.	<ul style="list-style-type: none">Vacancies to be advertised on the website and requested to be advertised via CommChat and school newsletter.			
24-07/5 Previous Minutes dated 17/06/24 and Matters Arising	<ul style="list-style-type: none">It was noted that confirmation had received that the Loppergarth community group will be making a formal complaint to the MO regarding conduct of a Parish Councillor.				

Signed: Chairperson _____ Date: _____

Signed: Clerk _____ Date: _____

	<ul style="list-style-type: none"> • It was noted that a quote for woodworm treatment has been received. Council resolved to obtain further quotes if possible. • Minutes signed as a true and accurate reflection of the meeting. 			
24-07/6 Public Participation by Question and Comment	<ul style="list-style-type: none"> • Birkrigg Park requested information of grants available to help with the installation costs of the new defibs. • It was noted that community grants may be available through WAF Council. • It was noted that 20mph limit has been approved for Swarthmoor, the exact location has not yet been released. It was noted that the Residents Association will arrange SLOW and CHILDREN signs for the estate. • It was noted that CIL funding will be used to replace the damaged bench at Birkrigg Park and others around the community. • The Parish Council extended thanks to BPRA for their continued work and support. • Thanks were extended to a member of the public who donated to the Community Gala. • A member of the public had expressed concern over new information relating to the housing development at Pennington Lane. 	<ul style="list-style-type: none"> • Clerk to send Grants Policy • Clerk to cost installation of replacements. • Additional response to be sent to the planning authority as based on previous discussion. 		
24-07/7 District Councillors/ Elected Members Reports	<ul style="list-style-type: none"> • Cllr Cooper provided an update on BPRA defib, 20mph zone and enforcement letter planned to be circulated around Moorgarth. 			
24-07/8 Change of Locality Board	<ul style="list-style-type: none"> • The proposed change of locality board was discussed and it was noted that there is a planned Teams meeting scheduled for either Monday 22nd or Thursday 25th July. • It was noted that the Clerk was unable to attend Monday so resolved to request the Thursday. Mrs Slater was available for both. 			

Signed: Chairperson_____ Date:_____

Signed: Clerk_____ Date:_____

24-07/9 Swarthmoor/ High Carley	<ul style="list-style-type: none"> • None 			
24-07/10 Pennington/ Loppergarth	<ul style="list-style-type: none"> • None 			
24-07/11 Sunnyside/ Parish Rooms	<ul style="list-style-type: none"> • Quote was approved for the fascia's at Sunnyside. • It was noted that consideration should be given to regular cleaning of the Parish Rooms. • It was noted that Haverigg Prison are due to be carrying out maintenance work in the churchyard/ cemetery. It was resolved to request quotes for painting of the Parish Rooms. 	<ul style="list-style-type: none"> • Clerk to arrange work. • Cleaning quotes to be sought. 		
24-07/12 Planning Matters	<ul style="list-style-type: none"> • 2024/1117/FPA extension to existing Slurry Lagoon at Rowe End Farm, Pennington. • It was resolved to make the following response. <p>In principal there are no objections to the application, however, the following points were made for observation:</p> <p>Material Considerations:</p> <p>Environmental Impact</p> <p>- Adequate measures should be in place to ensure that the new lagoon area does not overflow during peak wet periods – it should be a priority to stop both dirty water, and rain water run-off from prematurely filling the lagoon and overflowing onto the fields, road and into the nearby water course.</p> <p>- Adequate measures should be in place to ensure effective emptying and disposal of the existing lagoon in order to carry out the proposed works.</p>	<ul style="list-style-type: none"> • Clerk to respond. 		

Signed: Chairperson_____ Date:_____

Signed: Clerk_____ Date:_____

Signed: Clerk _____ Date: _____

	HMRC VAT Return	£653.24		
	Total Bank Statement Receipts	<u>£1,187.24</u>		
	Bank Statement Balance at 10/06/2024	<u>£45,028.51</u>		
	<u>Cashbook Payments</u>			
	CALC Subscription	<u>£404.24</u>		
	Clerk Expenses	<u>£45.80</u>		
	Total Cashbook Payments	<u>£450.04</u>		
	<u>Cashbook Receipts</u>			
	Room Hire	£90.00		
	Sunnyside Rent	£470.00		
	Total Cashbook Receipts	<u>£560.00</u>		
	Total Payments	<u>£1,097.55</u>		
	Total Receipts	<u>£1,747.24</u>		
	Running Balance	<u>£45,138.47</u>		
	Reserves			
	General	£11,341.38		
	Buildings Maintenance	£15,8032.78		
	CIL	£7,121.78		
	Bus Shelters Maintenance	£2,521.73		
	Election Fees	£4,000.00		
	Playground Maintenance	£4,349.80		
	Total	<u>£45,138.47</u>		
	<u>To resolve to consider/approve the following payments:</u>			
	Sunnyside Gable End Fascia work	£240.00	Approved	
	Parish Gala Grant	£175.00	Approved	
	Benches from CIL funds	£TBC	Approved	

Signed: Chairperson_____ Date:_____

Signed: Clerk_____ Date:_____

24-07/15 Unity Bank/ .GOV Domains	<ul style="list-style-type: none"> • Unity Bank to reconsidered at a later stage • To be carried forward to the next meeting 	<ul style="list-style-type: none"> • To look into the list of approved registrars. 		
24-07/16 In House Training	<ul style="list-style-type: none"> • It was resolved to put in house training on hold until we have appointed new Councillors. 			
24-07/17 BSIP Bus Consultation	<ul style="list-style-type: none"> • No update to receive due to pre-election period 			
24-07/18 Policies for Review	<ul style="list-style-type: none"> • The following policies were reviewed and approved: <ul style="list-style-type: none"> - Data Breach Policy - Data Protection Policy - Financial Regulations - Privacy Statement - Standing Orders (it was resolved to ensure that delegated power to respond to Planning Applications was included) 	<ul style="list-style-type: none"> - Clerk to update and include on website. 		
24-07/19 Items for future agenda	<ul style="list-style-type: none"> • Biodiversity Toolkit/ wild flower meadows • Phone Box Library • . Gov 			
24-07/20 Date of Next Meeting	The next ordinary meeting was requested for 9 th September 2024 – 7pm in the Parish Rooms			

Signed: Chairperson_____ Date:_____

Signed: Clerk_____ Date:_____