

PENNINGTON PARISH COUNCIL
Ordinary Meeting of the Parish Council
Monday 4th November 2024
7pm
Parish Rooms

Minutes

Attendees	Mrs Athersmith Mrs Bell (Clerk) Mrs Corbett	Mr Corbett Mrs Slater Mr Squires	Mrs Thompson (Chair) Cllr Brereton	2 members of the public	
ITEM	DISCUSSION	ACTIONS	OWNER	DUE	
24-11/1 Apologies	<ul style="list-style-type: none">Cllr Cooper				
24-11/2 Declarations of Councillors Interests	<ul style="list-style-type: none">None				
24-11/3 Exclusion of Press and Public	Items 24-11/16 and 24-11/17 where personal and financial information will be discussed. It was resolved to discuss these items at the end of the meeting during a closed session.				
24-11/4 Vacancies	<ul style="list-style-type: none">There were no vacancies noted following co-option and full membership observed.				
24-11/5 Previous Minutes dated 07/10/24 and Matters Arising	<ul style="list-style-type: none">Council were informed that photos have been sent to Cumbria Wildlife Trust regarding the wildflower and awaiting a response.Council were informed that there may be possible funding opportunities through WAF Council.Council were provided with Green Doctor leaflets to distribute appropriately.Minutes signed as a true and accurate reflection of the meeting.				
24-11/6 Public Participation by Question and Comment	<ul style="list-style-type: none">A representative of Birkrigg Park provided an update on the installation of the defibs and possible funding routes.				

Signed: Chairperson _____ Date: _____

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	<ul style="list-style-type: none"> • A representative of Birkrigg Park confirmed that there are sections of the whole boundary wall that are in need of repair. • A representative of Birkrigg Park reported that the maintenance of the green space has been disappointing and requested that areas be considered for inclusion in the wildflower meadow areas. 	<ul style="list-style-type: none"> • LB to contact WAF Council • Photos to be sent to CWT 	<ul style="list-style-type: none"> • LB • LT 	<ul style="list-style-type: none"> • Ongoing • Ongoing
24-11/7 District Councillors/ Elected Members Reports	<ul style="list-style-type: none"> • Cllr Brereton provided updates on: <ul style="list-style-type: none"> - Boundary Review - Fibrus Community Events 			
It was resolved to move items 12, 13 14 for discussion and resolution after item 7				
24-11/8 Swarthmoor/ High Carley	<ul style="list-style-type: none"> • Playground had been previously circulated, no issues arising from the report however a report of brambles at the hard standing area was reported. • Council were informed that all benches have now been installed and paid for. • Council were informed of the broken gate at Millenium Gardens. • It was resolved to include the telephone box library on the next agenda. 	<ul style="list-style-type: none"> • LB to ask for them to be considered as part of the grass cutting programme. • LB to report 	<ul style="list-style-type: none"> • LB • LB 	<ul style="list-style-type: none"> • Ongoing • ASAP
24-11/9 Pennington/ Loppergarth	<ul style="list-style-type: none"> • Council were informed that Pumpkin Trail had been a success. • Council were informed of the request to support a mud kitchen to be installed at Loppergarth Playground. 	<ul style="list-style-type: none"> • LB to contact PC for advice. 	<ul style="list-style-type: none"> • LB 	<ul style="list-style-type: none"> • Next meeting
24-11/10 Sunnyside/ Parish Rooms	<ul style="list-style-type: none"> • Council were informed that the painting is ongoing. • Council were informed that the replacement of doors is ongoing as quotes are needed. 	<ul style="list-style-type: none"> • YA to contact HMHP to discuss materials needed and possible purchase of materials. 	<ul style="list-style-type: none"> • YA 	<ul style="list-style-type: none"> • Ongoing
24-11/11 Planning Matters	<ul style="list-style-type: none"> • 2024/1998/LDPR – Lawful development certificate for a proposed loft conversion including addition of a rear dormer, additional volume of which is 35m2 therefore understood to be permitted development. 	<ul style="list-style-type: none"> • LB to send the response. 	<ul style="list-style-type: none"> • LB 	<ul style="list-style-type: none"> • ASAP

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	<ul style="list-style-type: none"> It was resolved to make the following response as detailed in appendix 1. 			
24-11/12 Financial Matters	<p>Financial Matters Balance as at 10/09/2024</p> <p>Payments To resolve to note the following payments from Bank</p> <p><u>Statements</u> <u>11/09/2024 – 10/10/2024</u></p> <p>Duddon Fire - service £66.00 Moore external audit £252.00 Glasdon - benches £7317.24 Expenses – stamps & printer ink £54.76 SSE – streetlights £63.99 Salary and WFH £566.19 Waterplus allotments £11.02 1 and 1 Ionos Website £8.39 Benson – grass cutting £680.00 Total Bank Statement Expenditure <u>£9,019.59</u></p> <p>Receipts To resolve to note the following receipts from Bank</p> <p><u>Statements</u> <u>11/08/2024 – 10/10/2024</u></p> <p>Room hire £24.00 Sunnyside Rent £470.00 Total Bank Statement Receipts <u>£494.00</u></p> <p>Bank Statement Balance at 10/10/2024 <u>£35,295.74</u></p> <p><u>Cashbook Payments</u> Expenses £6.80 Eon Next – Parish Rooms £33.52</p>	<p><u>£43,821.33</u></p>		

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	CW Roofing – Sunnyside barge boards	£240.00		
	Travel – CALC AGM	£54.90		
	Clarke – bench installation	£440.00		
	Total Cashbook Payments	<u>£775.22</u>		
	<u>Anticipated Payments</u>			
	Salary and WFH	£566.19		
	SSE Streetlights	£61.91		
	Total Anticipated Payments	<u>£628.10</u>		
	Total Cashbook/ Anticipated Payments	<u>£1,403.32</u>		
	<u>Cashbook Receipts</u>			
	Room Hire	£24.00		
	Total Cashbook Receipts	<u>£24.00</u>		
	<u>Anticipated Receipts</u>			
	Sunnyside Rent	£470.00		
	Total Anticipated Receipts	<u>£470.00</u>		
	Total Cashbook/ Anticipated Receipts	<u>£494.00</u>		
	Total Payments	<u>£10,422.91</u>		
	Total Receipts	<u>£988.00</u>		
	Running Balance	<u>£34,386.42</u>		
	Reserves			
	Buildings Maintenance	£15,292.67		
	CIL	£584.08		
	Bus Shelters Maintenance	£1,813.73		
	Election Fees	£3,000.00		
	Playground Maintenance	£2,418.80		
	Car Parks	£400.00		

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24-11/15 .GOV Domains	<ul style="list-style-type: none"> • Council were informed of changes made to the current website layout. • Investigations into the costs related to swapping to .gov are still ongoing. 			
24-11/16 Salary Review	<ul style="list-style-type: none"> • It was resolved to consider this item - confidential item as recorded in document PPC-Conf-1 24-11/16 			
24-11/17 Rent Reviews	<ul style="list-style-type: none"> • It was resolved to consider this item - confidential item as recorded in document PPC-Conf-2 24-11/17 			
24-11/18 Policies	<ul style="list-style-type: none"> • It was resolved to re-adopt the following policies: <ul style="list-style-type: none"> - Bullying and Harassment Policy - Code of Conduct - Disciplinary Policy - Grievance Policy - Press and Media Policy - Equality and Diversity Policy 			
24-11/19 Items for future agenda	<ul style="list-style-type: none"> • Telephone Box Library 			
24-11/20 Date of Next Meeting	Due to unavailability of the Clerk, the next ordinary meeting was requested for 16 th December 2024 – 7pm in the Parish Rooms.			

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Appendix 1

PLANNING APPLICATION RESPONSE – LAND OFF PENNINGTON LANE 2024/1649/FPA

At the meeting of Pennington Parish Council on 04/11/2024 the following application was discussed:

APPLICATION NUMBER: 2024/1998/LDPR
LOCATION: 132 Park Road, Swarthmoor, LA12 0SD
DEVELOPMENT: Lawful development certificate for a proposed loft conversion including addition of a rear dormer, additional volume of which is 35m2 therefore understood to be permitted development.

...and in principal, the Parish Council has **NO OBJECTION** to make providing that:
Consideration be given to ensuring the privacy of neighbouring properties and that they are not overshadowed.

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Signed: Clerk_____ Date:_____