

PENNINGTON PARISH COUNCIL
ANNUAL Meeting of the Parish Council
Monday 13th October 2025
7pm
Parish Rooms

Minutes

Attendees	Mrs Athersmith Mrs Bell (Clerk) Mr Corbett	Mrs Corbett Mrs Slater Mr Squires	Mr Stretch 2 members of the public		
	DISCUSSION	ACTIONS	OWNER	DUE	
25-10/1 Apologies	<ul style="list-style-type: none"> No apologies were received from council members Apologies were noted from Cllr Cooper 				
25-10/2 Declarations of Councillors Interests	<ul style="list-style-type: none"> None noted 				
25-10/3 Exclusion of Press and Public	<ul style="list-style-type: none"> None noted 				
25-10/4 Vacancies	<ul style="list-style-type: none"> 1 Vacancy on the Swarthmoor Ward The elections team have notified us that no election was called and the vacancy can therefore be filled by co-option 				
25-10/5 Previous Minutes dated 08/09/2025 and Matters Arising	<ul style="list-style-type: none"> Minutes were approved and signed as a true reflection of the meeting 				
25-10/6 Public Participation by Question and Comment	<ul style="list-style-type: none"> A member of the public presented a donation for the PC to distribute to a community group as they wish – councillors agreed that the donation should be given to Pennington Nursery towards books/ equipment. 	<ul style="list-style-type: none"> Clerk to arrange to payment Resident was thanked for their generosity 	<ul style="list-style-type: none"> Clerk Clerk 		

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	<ul style="list-style-type: none"> • A member of the public requested an update from WAF regarding boats at Cowran Farm and requested that the PC contact BC regarding lack of response from Planning. • A member of the public sent the following comments with regard to parking and road safety: <ol style="list-style-type: none"> 1. Change the existing 30mph signage at the exit of Trinkeld Avenue onto Main Road to 20mph. 2. Replace the 30mph white painted signs that have been burnt off the tarmac to 20mph, plus add new ones throughout the length of the restriction. 3. Install a smiley faced radar operated speed camera to let drivers know what speed they are doing. If this is not possible, could there be a temporary one installed, as has been done before? 4. Consider setting up a community operated speed camera with Helen Madden. 5. Ask the Council for a temporary yellow sign indicating that the speed limit has recently been changed. 	<ul style="list-style-type: none"> • Clerk to contact Cllr Cooper • Clerk to respond to resident • Clerk to email Cllr Cooper re: SIDS • Clerk to email PC Madden re: community speed camera • RC to make enquiries re: training • Clerk to email Cllr Cooper re: temp speed reduction sign 	<ul style="list-style-type: none"> • Clerk • Clerk • Clerk • RC • Clerk 	
25-10/7 District Councillors/ Elected Members Reports	<ul style="list-style-type: none"> • Cllr Cooper provided updates via email regarding: <ul style="list-style-type: none"> • Moorgarth Parking • Road Markings • Cross a Moor Planning • 2027 Ward Boundaries 	<ul style="list-style-type: none"> • Clerk to contact Cllr Cooper re residents inability to respond to new documents relating to Story Homes 	<ul style="list-style-type: none"> • Clerk 	
25-10/8 Swarthmoor/ High Carley	<ul style="list-style-type: none"> • It was noted that the graffiti has been removed • It was noted that we are still awaiting quotes for the park gate and stile/ fencing • It was noted that there is tree/ branch near the park entrance has been quoted for it's removal, it was noted 	<ul style="list-style-type: none"> • Clerk to contact PC for quote • Clerk to obtain further quotes 	<ul style="list-style-type: none"> • Clerk • Clerk 	

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	<p>that this was not the one identified in the playground report.</p> <ul style="list-style-type: none"> • It was noted that quotes are awaited for wall repairs • It was noted that one allotment will not be renewing their tenancy but wait list has been contacted 	<ul style="list-style-type: none"> • Clerk to forward blank copy of lease agreement to HSt and RC 	<ul style="list-style-type: none"> • Clerk 	
25-10/9 Pennington/ Loppergarth	<ul style="list-style-type: none"> • It was noted that CL does not have contact details for Harry Christian bench 	<ul style="list-style-type: none"> • Appeal to go on social media and in CommChat 	<ul style="list-style-type: none"> • YV 	
25-10/10 Sunnyside/ Parish Rooms	<ul style="list-style-type: none"> • It was noted that there has been no response to the offer of investigating the leak at Sunnyside • It was noted that Sunnyside inspection is overdue and needs to be arranged • It was noted that the Parish Rooms Risk Assessment needs to be carried out 	<ul style="list-style-type: none"> • HSL to contact tenant • HSI to arrange with tenant and council members • Clerk to arrange with council members 	<ul style="list-style-type: none"> • HSI • HSI • Clerk 	
25-10/11 Planning Matters	<ul style="list-style-type: none"> • No applications received to comment on 			
25-10/12 Financial Matters	<p>Financial Matters Balance as at 10/06/2025</p> <p>It was noted that current bank statements have not been received so no confirmation of account balances.</p> <p>It was noted that Lloyds have rejected the account t switch with Unity so work will begin to masnually transfer funds and change direct debits and standing orders.</p> <p><u>To resolve to consider/approve the following payments:</u> Charles Arnold Baker Book £176.00 plus £9.00 delivery SLCC Membership £150.00</p> <p>It was resolved to agree the payments as listed above</p>	<ul style="list-style-type: none"> • Clerk to arrange 	<ul style="list-style-type: none"> • Clerk 	

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25-10/13 Precept and Budget Setting	<ul style="list-style-type: none"> • It was noted that November sees the budget and precept for approval – on receipt of the council tax band. • Council were asked to send considerations for budget setting to the clerk 			
25-10/14 Policy Update	<ul style="list-style-type: none"> • It was resolved to approve and re-adopt the following policies: <ul style="list-style-type: none"> - Complaints Procedure - Communications Strategy - Freedom of Information Policy - Habitual and Vexatious Communications Policy - Health and Safety Policy - Risk Management Policy • It was noted that a new policy has been recommended by CALC 	<ul style="list-style-type: none"> • Clerk to look into this and draft as necessary 	<ul style="list-style-type: none"> • Clerk 	
25-10/15 Welcome Packs	<ul style="list-style-type: none"> • It was noted that there have been changes to the welcome pack and a digital version will be made available on the website and social media. • It resolved to have a working party to pull the information together. 	<ul style="list-style-type: none"> • Council members to read and advise of any changes/ additions • HSI, YA and KS to arrange working party. 	<ul style="list-style-type: none"> • All • HSI, KS, YA 	
25-10/16 War Memorial Grants	<ul style="list-style-type: none"> • It was noted that Mossops have quoted £800 for a sympathetic clean of the memorial cross. • It was questioned whether WAF would need to give permission. • It was noted that the memorial cross is the property of PPC as it is listed on the asset list. 			
25-10/17 Items for Future Agenda	<ul style="list-style-type: none"> • Green bin that has not been emptied at Park Road (No1) • Gate on Millenium Gardens – still not replaced • Hedges overgrown • Parking on grass at Trinkeld Avenue Park and consideration for barriers 	<ul style="list-style-type: none"> • RC to provide ref and W3W • As above 	<ul style="list-style-type: none"> • RC • RC 	

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25-10/18 Date of Next Meeting	The next ordinary meeting of the council back and was agreed for 10 th November 2025 – 7pm in the Parish Rooms. EC and RC gave apologies in advance for November meeting
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